# Recruitment for General Managers, Deputy General Managers, Chief Engineer, Executive Engineer and Senior Manager-Finance at SPMU, NHM, U.P.

Ref. No: 654/SPMU/NHM/HR/Recruitment/2024-25/5658

Date: 22.11.2024

**The National Health Mission (NHM), UP** seeks to provide universal access to equitable, affordable and quality health care, which is accountable, yet at the same time responsive to the needs of the people, resulting in the reduction of child and maternal deaths, as well as population stabilization, gender and demographic balance.

**NHM, U.P.** is seeking applications from eligible candidates for below mentioned various backlog On-deputation and Open Market positions for State Programme Management Unit (SPMU), NHM, UP:-

| Activity                           | Dates                     |
|------------------------------------|---------------------------|
| Go-Live of Online Application form | 24/11/2024, Time 11:30 AM |
| Closure of Online Application form | 14/12/2024, Time 6:00 PM  |

|        | Num                    | ber of Positions - Vertical Reserva | ition |         |    |
|--------|------------------------|-------------------------------------|-------|---------|----|
| S. No. | Position               | No. of Vacant Positions             | UR    | OBC-NCL | SC |
| 1      | General Manager        | 8                                   | 1     | 4       | 3  |
| 2      | Deputy General Manager | 17                                  | 4     | 7       | 6  |
| 3      | Chief Engineer         | 1                                   | 1     | -       | -  |
| 4      | Executive Engineer     | 1                                   | 1     | -       | -  |
| 5      | Senior-Manager-Finance | 1                                   | -     | -       | 1  |

|  | ToR of General Manager (   | ວກ-Depເ                 | Itation               |  |           |         |                |
|--|--|-------------------------|-----------------------|--|-----------|---------|----------------|
| Essential<br>Qualification                                 | Desirable Qualification  |                         | Esse                  | ential Minin<br>Experience                     |           |         | imum<br>le Pay |
| MBBS/BDS   | Any PG Degree/Diploma preferably in Public H   | Health                  | 11 Years              | s in any Gov                                   | t. Sector |         | D and<br>ove   |
|  | ToR of General Manager   | Open N                  | larket                |  |           |         |                |
|  | Essential Qualification  | Ess                     | ential Mi<br>Experier |  | Honorar   | ia (PM) | Max.<br>Age    |
| Production manag<br>management) OR M<br>/MCA/BE (CS/IT)/B. | DBA/PGDBM in HR/Material management/<br>ement/Operations (Optional-Supply chain<br>aster in Health/ Hospital administration (MHA)<br>Tech. (CS/IT) OR MBBS/ BDS with Two Year<br>ma in Hospital Management/ Administration | qualifi<br>in<br>Health | cation e<br>Public    | of post-<br>experience<br>Health/<br>nagement/ | 1,25,     | 000     | 50             |

|   | ToR of Deputy Gene   | ral Manager-On Dep  | utation            |                     |     |                   |
|---|--|---|--------------------|---------------------|-----|-------------------|
| Essential Qualification   | Desirable Qua  | lification  |                    | Minimum<br>ience    | Min | imum Grade<br>Pay |
| MBBS/BDS  | Any PG Degree/Diploma<br>Health                                      |   | 07 Years ir<br>Sec | n any Govt.<br>Itor | 760 | 0 and Above       |
| Degree in Ayurveda/Unani Tib<br>/Homeopathy/Siddha/Yoga   | Any PG Degree/Diploma<br>Health                                      |   | 07 Years ir<br>Sec | n any Govt.<br>Itor | 760 | 0 and Above       |
|   | ToR of Deputy Gene   | eral Manager-Open N   | /larket            |                     |     |                   |
| Proposed Essential  | Qualification  | <b>Essential Minimum</b>  | Experience         | Honoraria (         | PM) | Max. Age          |
| Full time LLM or MBA<br>specialization in IR/Human F<br>Material Management/Operat<br>Chain Management)/Health/Ho<br>MCA/BE(CS/IT)/B.Tech. (CS/IT)<br>BDS with Two Year Post Gradu<br>Management/Administration | ions (Optional -Supply<br>ospital Management OR<br>/MPH/MSW OR MBBS/ | 07 years of post-o<br>experience in Pub<br>Healthcare Ma<br>relevant field. |                    | 80,000              |     | 50                |

|                     |                            | То                                  | R of other positions  |                                    |                      |
|---------------------|----------------------------|-------------------------------------|---|------------------------------------|----------------------|
| Type of<br>Position | Position Name              | Essential<br>Qualification          | Desirable Qualification   | Minimum<br>Essential<br>Experience | Minimum Grade<br>Pay |
| On-<br>Deputation   | Chief Engineer             | B.E./B.Tech in<br>Civil Engineering | M. Tech/MBA   | 17 Years in any<br>Govt. Sector    | 8700 and Above       |
| On-<br>Deputation   | Executive<br>Engineer      | B.E./B.Tech in<br>Civil Engineering | M. Tech/MBA   | 11 Years in any<br>Govt. Sector    | 7600 and Above       |
| Type of<br>Position | Position Name              | Essential<br>Qualification          | Minimum Essential<br>Experience   | Honoraria                          | Max. Age             |
| Open<br>Market      | Senior Manager-<br>Finance | Chartered<br>Accountant             | 10 years of experience<br>preferably in a world bank<br>project/Centrally sponsored<br>scheme | 80,000 PM                          | 50                   |

### Minimum essential qualification should be full time from any recognized Institute/University.

- 1. On deputation tenure: Three (03) years, extendable to further two (02) years. Maximum 05 Years.
- 2. On-Deputation Candidate should be working with Central Government/Any State Government/Central Public Sector Undertaking (CPSU)/State Public Sector Undertaking (SPSU).
- 3. Open Market means contractual positions. Tenure of such positions will be till 31.03.2025, which may be extendable based on the performance of candidate and approval of GoI.

#### COVID EXPERIENCE WEIGHTAGE CRITERIA

Candidate engaged for COVID Management as outsourced/temporary HR/ contractual andworked at Public Health facilities and/or worked for Management of COVID through administration under Department of Medical Health and Medical Education in Uttar Pradesh will be given additional marks as per follows: -

- 1. 05 Marks who completed six months (cumulative) of active engagement.
- 2. 10 Marks who completed One year (cumulative) of active engagement.
- 3. 15 Marks– who completed One year and six months (cumulative) of active engagement.

|                            | Matrix for selection process      |             |
|----------------------------|-----------------------------------|-------------|
| Maximum Marks of Interview | Maximum Marks for COVID Weightage | Total Marks |
| 85                         | 15                                | 100         |

|   | Minimum Qualifying mark                       | S   |
|---|---|---|
| UR  | OBC (Non-Creamy Layer)                        | SC/PwD  |
| Minimum 33% marks i.e.<br>33 Marks out of 100 | Minimum 30% marks i.e. 30<br>Marks out of 100 | Minimum 24% marks i.e. 24 Marks<br>out of 100 |

# Please note that reference/cut-off date for age, qualification etc. shall be last date of online submission of the Application.

Candidate should note that the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent Certificate only will be accepted by the NHM, UP for determining the age and no subsequent request for its change will be entertained.

Upper Age Limit is relaxed by:

- 5 Years for OBC (Non-Creamy Layer), SC
- 15 Years for Persons with Disabilities candidate.
- 3 Years + Period of service rendered in Army for the Emergency Commissioned Officers/Short Service Commissioned Officers/Ex-Army Personnel of U.P.
- An 'Ex-Serviceman' means a person, who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union), Domicile certificate of Uttar Pradesh is mandatory.

• Candidates claiming reservation/Age relaxation in more than one category will be entitled to only one concession, whichever is more beneficial to them.

Note:- The candidate should not be more than 55 years of age as on last date of online submission of the Application.(Inclusive of all age relaxation, whatsoever)

#### APPLICATION FEE: NIL

- <u>Tie Breaking Criteria</u> In case of tie of marks obtained by more than one Candidate, the resolution will be done in following order:
- a) The candidate having more experience will be placed higher.
- b) In case of tie as mentioned at (a), the candidate older in Date of birth, will be placed higher i.e. the candidate in age seniority will beplaced higher.
- c) In case of tie as mentioned at (a) and (b), the candidate with name in alphabetical order will be placedhigher.
- d) In case of a tie, as mentioned in (a), (b) and (c) above, the candidate scoring higher marks in essential qualification (As per advertisement) will be placed higher.

#### (1) **INSTRUCTIONS FOR FILLING UP THE ON-LINE FORM**:

- i) Candidate will apply through online mode only as per the qualifications and eligibility criteria indicated above.
- ii) Candidate is required to apply On-line through NHM website in **English only.** No other means/mode of submission of applications will be accepted under any circumstances.
- iii) Candidate should take utmost care to furnish the correct details while filling in on-line application. Any mistake committed by the candidate shall be his/her sole responsibility. Once the application is submitted, no change/ edit will be allowed, thereafter.
- iv) Candidate should enter their Name, Father's Name and Date of Birth as recorded in the Matriculation certificate only. In case of name change, candidates should indicate their changed Name only in the online application. However, other details should match with the Matriculation certificate. Date of such change (or) application for such change should be prior to the date of ONLINE application.
- v) <u>Candidate should have a valid personal e-mail ID and Mobile number. It should be kept active during the entire</u> recruitment process.
- vi) <u>Provision has been made OTP based login. Communication will be sent on the same registered e-mail ID of candidate (also check email in spam/junk box). Candidate is, therefore, requested to check regularly their e- mail for any communication from NHM. Please note that the Call Letter for Interview will not be sent by post.</u>
- vii) After successful submission of application form, candidate is advised to take print out of the same and retain for future use.

#### (2) INSTRUCTIONS REGARDING UPLOAD OF DOCUMENTS:

- i) There are separate links for uploading:
  - Photograph,
  - Signature,
  - Certificate/Mark sheet of High School,
  - Essential and desirable Diploma/Degree,
  - Experience Certificate,
  - Valid Category Certificate (In case of OBC (NCL), the certificate must be on the format available on **Annexure-I** for OBC (NCL) of this advertisement shall be treated valid.)
  - Id proof,
  - Address proof,
  - QR Based COVID experience Certificate issued by concerned district. QR based COVID Experience certificate issued on prescribed format as per Annexure-II and Annexure-IIA only shall be treated valid,
  - Domicile certificate,
  - PwD/Ex-servicemen certificate,
  - Related valid Registration Certificate from respective Council, if applicable,
  - Grade Pay related document, if applicable.

**NOTE:** At the time of DVP, the candidate must submit the same documents which were uploaded at the time of online submission of application. All documents should be clearly visible.

#### Photograph:

i) Photograph must be a recent passport size color photograph (not older than 03 months).

## Signature image:

- ii) The applicant has to sign on white paper with Black ink pen.
- iii) The signature must be of the applicant only and not of any other person. If at any stage the signature is not found to be matching with the candidate's actual signature, the applicant's candidature may be summarily rejected.

## (3) IMPORTANT INSTRUCTIONS

- i) Only online application is acceptable.
- ii) Candidate of Uttar Pradesh State, who are claiming reservation in their respective category (OBC-NCL, SC, PwD and Ex-servicemen), must upload caste certificates issued by competent authority and submit the same at the time of document verification. Candidate having domicile of another state shall be treated under the Unreserved category.
- iii) Based on online application form, shortlisted candidates may be invited for interview process.
- iv) If at any stage of recruitment, it is found that the candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the NHM, UP in any matter relating to the recruitment at any stage will be final and binding upon the candidates.
- v) Incomplete details in application or application submitted without photograph along with signature/ supporting documents shall be rejected and NHM will not be responsible for it.
- vi) Applicants are required to provide all the mandatory information [Marked with \*(asterisk) sign] in the application form.
- vii) The applicants must ensure that all the details are correctly filled and successfully submitted online before the closing date. Applicants should ensure that the Applicant Status on Application Form is "Submitted Successfully".
- viii) Request for change or correction of any information shall not be entertained once online form is successfully submitted.
- ix) If a candidate submits more than one application form, his/her last application form shall be treated as final for interview. No communication shall be sent in this regard.
- x) Candidates, who are currently engaged in other organization, will have to produce No Objection Certificate from his/her previous employer at the time of DVP.
- xi) OBC (NCL) Caste Certificate should be on or after 01-04-2024 to the time of DVP.
- xii) The Scheduled Caste (SC), Other Backward class (OBC-NCL) & PwD candidate, who are not domicile of Uttar Pradesh shall not be given the benefit of reservation/age relaxation.
- xiii) In case of female candidate, the valid category/caste certificate issued from father side will be treated valid.
- xiv) No TA/DA will be paid to candidates for appearing in interview.
- xv) NHM, UP reserves the right to cancel or amend the recruitment process and methodology at any state of the recruitment process. Vacancies may vary in number and category at any stage during the recruitment process.
- xvi) If number of applications received <= fifteen (15) for any single advertised position, then candidate shall be called for document verification process (DVP). Post successful DVP process, such candidates will be called for Personal interview. All original educational/experience/registration/other certificates and copy of application form generated from Online Portal after submission of application must be carried at the time of interview.</p>
- xvii) If number of applications received > fifteen (15) for any single advertised position, then only screened out candidates shall be called for document verification process (DVP). Post successful DVP process, such candidates will be called for Personal Interview. All original educational /experience/registration/other certificates and copy of application form generated from Online Portal after submission of application must be carried at the time of interview.

- xviii) Waitlist shall be generated in the ratio of 1:5 amongst the eligible candidate (who have achieved the cut-off marks in the respective category).
- xix) Management has full right to allot the program based on candidate experience and performance in the interview.
- xx) If at any stage of recruitment, it is found that the candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the NHM, UP in any matter relating to the recruitment at any stage will be final and binding upon the candidate.
- xxi) <u>Candidate is being advised to view the UP NHM Portal i.e.</u> "www.upnrhm.gov.in" time to time for notifications/ otherrelated information.
- xxii) <u>All Notification/corrigendum related to this advertisement will be uploaded on "www.upnrhm.gov.in."</u>
- xxiii) All disputes will be subject to Jurisdiction of Lucknow.

# In case of any query, candidate may call NHM, Help Line No. 104 between Monday to Friday (10.00 AM to 05.00 PM on working days) or/and e-Mail nhmup.gmdgm@gmail.com.

Mission Director National Health Mission, U.P.

#### Annexure-I



# Annexure-II

| HEALTH                                  |   |  | TELES CONTRACTO                         |
|---|---|--|---|
| AND |   |  |   |
| Trefu Hansa                             |   |  |   |
|   | <u>अनुभव प्र</u>                              | माण पत्र                                     |   |
| कोवि                                    | वेड-19 कार्यकाल में कार्यरत आउटसो             | र्स/अल्पकालीन संविदा कर्मियों हे             | तु मान्य)                               |
| यह प्रमाणित किया जाता है।<br>में        | कि श्रीमती/श्री<br>स्वास्थ्य कार्यकर्ता के रू | ाई0डी0 :<br>न्य में कार्य किया गया / किया जा | द्वारा कोविड-19 काल में जिल<br>रहा है । |
| इस प्रमाण पत्र को जारी कर               | ने से पहले अनुभव के प्रमाण के रूप मं          |  |   |
|   | a sea again a saint a car                     | र जमा किए गए दस्तावजा का ज                   | वि कर दा गया हा                         |
|   |   |  |   |
| नोडल अधिकारी-कोविड (हर                  | साक्षर एवं मुहर)                              | मुख्य चिकित्साधकार                           | िइप्रति हस्ताक्षर एवं मुहर)             |
| पूरा नाम                                |   | पूरा नाम.                                    |   |
| दिनौंक                                  |   | दिनाँक_!                                     |   |
| जनपद                                    |   | जनपद   | a state to the                          |
|   |   |  |   |
|   |   |  |   |
|   | प्रतिनिधि-जिलोधिकाः                           | ी (प्रति हस्ताक्षर एव मुहर)                  |   |
|   | पूरा नाम                                      |  |   |
|   | दिनॉंक  |  |   |
|   | जनपद  | Research and a second                        |   |

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| 2 THE REAL REAL   | 部で開始  |
|   | <u>अनुभव प्रमाण पत्र</u>  |
| (कोविड-19 कार्यकाल  | कार्यरत आउटसोर्स अल्पकालीन संविदा कर्मियों हेतु मान्य)  |
| यह प्रमाणित किया जाता है कि श्रीमती<br>days स्वास्थ्य कार्यकर्ता के रूप में का        | अभ्र द्वारा कोविड-19 काल में जिला Agra में 1 years 5 months 3<br>केया गया / किया जा रहा है।   |
| इस प्रमाण पत्र को जारी करने से पहले   | नुभव के प्रमाण के रूप में जमा किए गए दस्तावेजों की जांच कर ली गयी है।   |
|   |   |
| में घोषणा करता हूं कि उपरोक्त उम्मी<br>किया है।                                       | र ने अतीत में क्यूआर कोड-आचारित कोविड अनुभव प्रमाण पत्र प्राप्त नहीं  |
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| किया है।<br>नोडल अधिकारी कोविड (हस्ताक्षर एवं मुह                                     | र ने अतीत में क्यूआर कोड़-आचारित कोविड अनुभव प्रमाण पत्र प्राप्त नहीं<br>मुख्य बिकित्साधिकारी (प्रति हस्ताक्षर एवं मुहन<br>पूरा नाम |
| किया है।  | मुख्य चिकित्साधिकारी (प्रति हस्ताक्षर एवं मुहन  |
| किया है।<br>नोडल अधिकारी कोबिड (इस्ताक्षर एवं मुर<br>पूरा माम                         | मुख्य चिकित्साधिकारी (प्रति हस्ताक्षर एवं मुह<br>दूरा नाव   |
| किया है।<br>नोठल अधिकारी कोबिठ (हस्ताक्षर एवं मुर<br>पूरा माम<br>दिनांक<br>जनवद       | मुख्य चिकित्साधिकारी (प्रति हस्ताक्षर एवं मुह<br>पूरा नाम<br>दिनांक   |
| किया है।<br>नोडल अधिकारी कोबिड (इस्ताक्षर एवं मुर<br>पुरा भाम<br>दिनांक<br>नगरद       | मुख्य चिकित्साधिकारी (प्रति हस्ताक्षर एवं मुह<br>पूरा नाम<br>दिनांक<br>जनपद   |
| किया है।<br>नोडल अधिकारी कोविड (इस्ताक्षर एवं मुर<br>पुरा नाम<br>बनव्द<br>बनव्द<br>पु | मुख्य चिकित्साधिकारी (प्रति हस्ताक्षर एवं मुह<br>पूरा नाम<br>विनांक<br>जनपद<br>नेधि जिलाधिकारी (प्रति हस्ताक्षर एवं मुहर)           |

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